



Ministry of Planning and Sustainable Development

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR
CONSULTING SERVICES FOR THE INTERIOR DESIGN AND SUPERVISION OF THE OUTFITTING OF
THE GLOBAL SERVICES INTERNATIONALIZATION HUB
*INTER-AMERICAN DEVELOPMENT BANK
TRINIDAD AND TOBAGO
GLOBAL SERVICES PROMOTION PROGRAMME*
Program Sector: Integration and Trade
Loan No: 3112-OC-TT
Bid No. MPSD: 001-Apr-2015
Deadline: 21st April, 2015 at 10:00am**

The Government of the Republic of Trinidad and Tobago has received financing from the Inter-American Development Bank (IDB) for the Global Services Promotion Programme. The Ministry of Planning and Sustainable Development, intends to apply part of the funds to the Interior Design and Supervision of the Outfitting of the Global Services Internationalization (GSI) Hub. The GSI Hub will offer the following services:

- **Training and support services:** These services will target companies and entrepreneurs in the ITeS industry who are currently exporting and wish to expand or local companies who wish to compete internationally.
- **Finishing Schools:** This aspect of the programme will involve the execution of a gap analysis and the implementation of short-term technical training based on the identified needs.
- **Collaborative Physical and Technological Infrastructure:** The GSI Hub will offer technological infrastructure enabling plug and play operations for investors and workspaces for students and local service providers designed to foster networking, collaboration and research and development. In order to facilitate the participation of women in the services offered by the GSI Hub, a childcare facility and a lactating room for nursing women will be offered.

The services for the interior design and supervision of the outfitting of the GSI Hub include but are not limited to the:

- Proposal of conceptual designs;
- Preparation of detailed interior architectural drawings and design specifications;
- Provision of a Bill of Quantities for building out the selected design; and
- Supervision of the outfitting of the building located at No. 25 Ramsaran Street, Chaguanas, Trinidad and Tobago, to accommodate the GSI Hub.

The Ministry of Planning and Sustainable Development now invites eligible firms to indicate their interest by providing information establishing that they are qualified to provide the required services including a background of the firm, a description of similar assignments undertaken, experience in similar conditions, availability of appropriate skills among staff, financial capacity etc.). Interested firms should have experience in the interior design and supervision and possess a track record of successfully carrying out similar projects.

Firms will be selected in accordance with the procedures as specified in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (current edition) and is open to all eligible bidders as defined in the policies which can be found at website: <http://www.iadb.org/procurement>.

Information/clarification can be obtained during normal working hours from Mr. Azam Ali, Programme Manager at (868) 627-9700 ext. 2069 or via e-mail to tenders@planning.gov.tt.

Interested firms should submit an original and five (5) copies of your document in the Tender Box labeled **“Expression of Interest for Interior Design and Supervision of the Outfitting of the GSI Hub”** located at the Ministry of Planning and Sustainable Development, Level 14, Eric Williams Financial Complex no later than **April 21st, 2015 at 10:00 am local time**.

Expressions of Interest should be addressed to:

Permanent Secretary
Ministry of Planning and Sustainable Development
Level 14, Eric Williams Financial Complex, Independence Square
Port of Spain, Trinidad and Tobago

Late submissions will not be considered in any circumstances.